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|  | 社内評価シート | | | | | | | |  | 総合評価 | | | | | | | | | | |  |
|  |  | 評価者1 | | | | | | | | | | |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  | 氏名 | | | | 社員番号 | | | |  |  |
|  |  | | | |  | | | |  | 評価者2 | | | | | | | | | | |  |
|  | 所属 | | | | | | | |  |  |
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|  | 実務成果 | | | | | | | | | | | | | | | | | | | |  |
|  | 1 | 業務を与えられた期日までに完成させたか | | | | | | 1 | 2 | 3 | 4 | 5 | 1 | 2 | 3 | 4 | 5 |  | | |  |
|  | 2 | 業務上のミスはなかったか | | | | | | 1 | 2 | 3 | 4 | 5 | 1 | 2 | 3 | 4 | 5 |  | | |  |
|  | 3 | 要領よく迅速に業務を遂行できたか | | | | | | 1 | 2 | 3 | 4 | 5 | 1 | 2 | 3 | 4 | 5 |  | | |  |
|  | 4 | 制作物や取り組みに新規性はあるか | | | | | | 1 | 2 | 3 | 4 | 5 | 1 | 2 | 3 | 4 | 5 |  | | |  |
|  | 意識と資質 | | | | | | | | | | | | | | | | | | | |  |
|  | 5 | 出された指示に従い規則を守ったか | | | | | | 1 | 2 | 3 | 4 | 5 | 1 | 2 | 3 | 4 | 5 |  | | |  |
|  | 6 | 協調性が見られたか | | | | | | 1 | 2 | 3 | 4 | 5 | 1 | 2 | 3 | 4 | 5 |  | | |  |
|  | 7 | 率先して業務に取り組めたか | | | | | | 1 | 2 | 3 | 4 | 5 | 1 | 2 | 3 | 4 | 5 |  | | |  |
|  | 8 | 自身のポジションに相応しい動きが取れたか | | | | | | 1 | 2 | 3 | 4 | 5 | 1 | 2 | 3 | 4 | 5 |  | | |  |
|  | 知識と能力 | | | | | | | | | | | | | | | | | | | |  |
|  | 9 | 専門知識に対する理解力はあるか | | | | | | 1 | 2 | 3 | 4 | 5 | 1 | 2 | 3 | 4 | 5 |  |  |  |  |
|  | 10 | 案件と企画提案内容の質はマッチしていたか | | | | | | 1 | 2 | 3 | 4 | 5 | 1 | 2 | 3 | 4 | 5 |  |  |  |  |
|  | 11 | 決定事項に置ける判断は適切だったか | | | | | | 1 | 2 | 3 | 4 | 5 | 1 | 2 | 3 | 4 | 5 |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | その他特に評価すべき事項 | | | | | | | | | | | | | | | | | | | |  |
|  | 評価者1 | | | | | | | | | | | | | | | | | | | |  |
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|  | 評価者2 | | | | | | | | | | | | | | | | | | | |  |
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